

**He Pou a Rangi Climate Change Commission Board meeting minutes (meeting 66)
Friday 6 June 2025**

A meeting of the Climate Change Commission Board was held at the office of the Climate Change Commission Board Room, Level 21, Aon Centre, 1 Willis Street, Wellington with attendees also joining via Teleconference Facility. The meeting started on Friday 6 June 2025 at 9.33am and concluded at 1.14pm.

Climate Change Commission Board members in attendance:

Rt Hon Dame Patsy Reddy – Board Chair
Dr Judy Lawrence
Dr Andy Reisinger
Dr Tanira Kingi
Distinguished Professor Steven Ratuva
Devon McLean
Felicity Underhill

Apologies:

Lisa Tumahai – Deputy Chair

Climate Change Commission staff in attendance:

Anne Jonathan – Executive Assistant
Astrid Nunns – General Manager, Corporate Accountability and Operations
Emily Walker-Button - Senior Advisor, Planning and Performance
Fran Lovell – Manager, Strategic Operations
Gemma Lawson – Senior Board Coordinator and Minute Taker
Grant Blackwell – Chief Science Advisor
Jo Hendy – Chief Executive
Julia Fink – Chief Financial Officer
Karen Lavin - General Manager, Evidence and Advice
Matthew Smith - Principal Analyst
Naomi O'Connor – Senior Technical Writer
Robert Carr – Project Director
Robert Liberona - Principal Advisor, Planning and Performance
Robin Campbell – General Manager, Delivery
Sally Garden – Project Director
Sophie Carroll - Manager, Government Services and Performance Reporting
Tammy Thompson - Principal Advisor, Governance

External Guests:

Lynne Golds - Partner, Deloitte

The meeting started at 9.33am on Friday 6 June 2025

Patsy Reddy, Judy Lawrence, Tanira Kingi, Andy Reisinger, Steven Ratuva, Felicity Underhill, Devon McLean, Anne Jonathan and Gemma Lawson joined the meeting at 9.33am

Agenda item 1: Board only time

- 1.1 The Board discussed the agenda of the meeting.
- 1.2 The Board discussed the Commission's ongoing work.

Jo Hendy, Robin Campbell, Astrid Nunns, Karen Lavin, Grant Blackwell, Julia Fink, Lynne Golds and Tammy Thompson joined the meeting at 10.03am

Julia Fink opened the meeting with a karakia.

Agenda item 2: Welcome and introductions

2.1 Apologies

- 2.1.1 The Board noted apologies from Lisa Tumahai had been received for the meeting.
- 2.1.2 The Board noted that other Board members would be absent from parts of the meeting, due to other commitments and as a result of connectivity issues, and that this would be reflected in the minutes.
- 2.1.3 The Board noted no other apologies for the meeting.

2.2 Call for additional items

- 2.2.1 The Board noted that *Agenda item 3: Update following NZ ETS 2025 settings advice* would now be considered after the break.
- 2.2.2 The Board noted that the Chief Executive would give a short update on methane targets, and prior Commission advice, later in the meeting.
- 2.2.3 The Board noted no additional items were raised.

2.3 Review of interest management

- 2.3.1 The Board noted receipt of the *Memo on Commissioner Interests* dated 22 May 2025.
- 2.3.2 The Board noted the amendments and updates to existing interests.
- 2.3.3 The Board noted the permission letters for Lisa Tumahai, dated 2 May 2025 and 8 May 2025, the permission letters for Felicity Underhill, dated 2 May 2025 and 21 May 2025, the permission letter for Judy Lawrence, dated 8 May 2025, the addendum to a permission letter for Judy Lawrence, dated 22 May 2025, the permission letter for Tanira Kingi, dated 9 May 2025, and the permission letter for Devon McLean, dated 22 May 2025.
- 2.3.4 The Board noted Tanira Kingi has interests that hold the condition that he may not be involved in the oversight, preparation, or authorisation of advice on pricing related to domestic units created for the New Zealand's Emissions Trading Scheme (NZ ETS).
- 2.3.5 The Board noted that Tanira Kingi will need to be excused from the *Update following NZ ETS 2025 settings advice* item.

- 2.3.6 The Board noted that Andy Reisinger has an interest arising from past involvement in the Judicial Review, so that the Board's discussions under agenda item 7 could be properly informed.
- 2.3.7 The Board noted no other interests required management regarding the meeting agenda.

2.4 Letters for noting (previously agenda item 2.5)

- 2.4.1 The Board noted the letter from Hon Simon Watts, Minister of Climate Change, to the Climate Change Commission Chair regarding *Draft 2025-26 Statement of Performance Expectation*, dated 12 May 2025.
- 2.4.2 The Board noted the letter from the Climate Change Commission Chair to Hon Simon Watts, Minister of Climate Change, *Response to your 2025/26 Letter of Expectations*, dated 12 May 2025.

2.5 Approve draft Board meeting minutes (previously agenda item 2.4)

- 2.5.1 The Board reviewed and confirmed the minutes from the 29 April 2025 Board meeting as a true and accurate record of the meeting.

Sophie Carroll, Emily Walker-Button and Robert Liberona joined the meeting at 10.09am

Agenda item 3: Final Statement of Performance Expectations 2025/26, including Budget for FY 2025/26 (previously Agenda item 4)

- 3.1 The General Manager, Corporate Accountability and Operations, introduced the Statement of Performance Expectations 2025/26 (the SPE) and outlined the objective of the agenda item.
- 3.2 The Chief Financial Officer outlined a recent matter that had been identified – regarding withholding tax incorrectly applied to interest - that will impact the SPE financial statement as presented.
- 3.3 The Board discussed the approach to the identified matter as raised.
- 3.4 The Board reviewed and discussed the SPE.
- 3.5 The Board noted that the draft SPE and Budget for FY 2025/26 had been sent to the Minister of Climate Change (the Minister) on 30 April 2025.
- 3.6 The Board noted the Minister's response to the SPE as tabled earlier in the meeting.
- 3.7 The Board noted that the feedback from the 29 April 2025 Board meeting, the Ministry for the Environment's monitoring team, and the auditors had been addressed and responded to as appropriate.
- 3.8 The Board noted that no substantive changes had been made to the SPE since the Board's last review in April but that the identified interest revenue will be added to the FY 2024/25 estimated actual financial statements.
- 3.9 The Board approved the budget for FY 2025/26 and related forecast financial statements for the SPE 2024/25, subject to the discussed amendments.
- 3.10 The Board approved the Chief Executive to spend from 1 July 2025 in line with the approved FY 2025/26 budget.
- 3.11 The Board delegated the sign out of the SPE, including incorporating the necessary changes to the SPE relating to the interest revenue, to the Chief Executive.

- 3.12 The Board approved the final SPE being sent to the Minister who will then present the SPE to the House of Representatives.
- 3.13 The Board noted that the Chair and Chief Executive will communicate with the Minister about the changes to the SPE with guidance from the Ministry for the Environment.
- 3.14 The Board noted the timeline to presenting the SPE to the House of Representatives and subsequent publishing on the Commission's website.

*Julia Fink, Sophie Carroll, Lynne Golds, Emily Walker-Button and Robert Liberona left the meeting at 10.44am
Fran Lovell joined the meeting at 10.45am*

Agenda item 4: Discussion on methane targets, and prior Commission advice

- 4.1 The Chief Executive provided the Board with an overview of recent public discussions regarding methane, and reiterated the Commission's recent advice on the subject.
- 4.2 The Board requested a summary of the Commission's current position (refer to action item 495/2025)

Tanira Kingi, Judy Lawrence and Astrid Nunns left the meeting at 11.05am.

The meeting adjourned from 11.05am – 11.15am.

Sally Garden and Matthew Smith joined the meeting at 11.15am

Agenda item 5: Update following release of the 2025 New Zealand Emissions Trading Scheme settings advice (previously agenda item 4)

- 5.1 The General Manager, Delivery and General Manager, Evidence and Advice updated the Board on the recent release of the 2025 New Zealand Emissions Trading Scheme (NZ ETS) report, the response to this report and the next steps operationally.
- 5.2 The Board discussed the response to the 2025 NZ ETS report.
- 5.3 The Board noted the update provided.

Judy Lawrence joined the meeting at 11.27am

Grant Blackwell, Karen Lavin, Fran Lovell, Sally Garden and Matt Smith left the meeting at 11.40am

Agenda item 6: Assessment of Chief Executive Key Performance Indicators for 2024/25, and Chief Executive Performance Review (previously separate agenda items)

- 6.1 The Chief Executive introduced the assessments of the Chief Executive Key Performance Indicators for 2024/25 (CE KPIs 2024/25), and her performance review for the period January 2024 to June 2025.
- 6.2 The Board took the opportunity to ask questions of the Chief Executive.
- 6.3 The Board noted the paper *CE KPIs: FY 2024/25 – full year assessment*, including the overview on how the Chief Executive's performance is assessed and its role in the annual remuneration review.
- 6.4 The Board noted the full year self-assessment report against the CE KPIs 2024/25.
- 6.5 The Board noted that this assessment of the CE KPIs 2024/25, in combination with the Board's assessment in October 2024 of the CE KPIs for FY 2023/24, will form the organisational performance part of the Chief Executive's performance review.

- 6.6 The Board noted the Public Service Commissioner's 2024/25 Chief Executive remuneration review guidance for Crown Entity Boards.
- 6.7 The Board noted the Chief Executive's self-assessment and reflections.

Jo Hendy, Robin Campbell, Tammy Thompson, Gemma Lawson and Anne Jonathan left the meeting at 11.56am

- 6.8 The Board discussed and agreed on overall full-year assessments of the Chief Executive's performance against each of the four objectives.
- 6.9 The Board discussed and agreed on the Chief Executive's performance.

Jo Hendy, Robin Campbell, Astrid Nunns, Karen Lavin, Julia Fink, Tammy Thompson, Gemma Lawson and Anne Jonathan joined the meeting at 12.10pm

- 6.10 The Board Chair confirmed that she would share the Board's assessment of performance with the Chief Executive following the close of the meeting.
- 6.11 The Board agreed to delegate the decisions on the Chief Executive's remuneration to the Board Chair, in consultation with the Risk, Audit, Safety and Health Committee Chair.

Agenda item 7: Judicial Review: Verbal Update

- 7.1 The General Manager, Corporate Accountability and Operations, updated the Board on application of leave to bring an appeal as lodged by Lawyers for Climate Action NZ Incorporated (LCANZI), in relation to the 28 March 2025 Court of Appeal decision on LCANZI v Climate Change Commission, as part of the ongoing Judicial review of the Commission's advice.
- 7.2 The Board noted the update, including the timeframe to file submissions in response to the application of leave to bring an appeal.
- 7.3 The Board agreed the Commission will oppose the application from LCANZI and delegated to the Board Chair approval of the Commission's legal submissions.
- 7.4 The Board requested prompt communication of decisions and circulation of any documents to Commissioners.

Julia Fink left the meeting at 12.30pm

Grant Blackwell, Robert Carr and Naomi O'Connor joined the meeting at 12.31pm

Agenda Item 8: Emission Reduction Monitoring 2025 report: Update

- 8.1 The Project Director updated the Board on the Emission Reduction Monitoring 2025 (ERM 2025) report, including its key findings and recommendation, and how the recent feedback received from the Technical Evidence and Assurance Committee was being incorporated.
- 8.2 The Board noted the update on the ERM 2025 report.
- 8.3 The Board discussed the process for the Technical Evidence and Assurance Committee raising matters to the Board's attention.
- 8.4 The Board discussed and gave feedback on how the ERM 2025 report positions the revised emission budgets alongside the gazetted budgets, to support the Chief Executive in finalising the ERM 2025 report, in line with Board's delegation from February 2025.

- 8.5 The Board discussed the plan for the release of the ERM 2025 report, and noted the next steps that will be taken in the production of the ERM 2025 report.

Steven Ratuva left the meeting at 12.43pm

Devon McLean and Astrid Nunns left the meeting at 12.58pm

Jo Hendy closed the meeting with a karakia.

The meeting finished at 1.14pm.

These minutes have been accepted as a true and accurate record by the Board of the Climate Change Commission.

Signed: 
Chair

Date: 30/7/2025

Proactively released