

Climate Change Commission Board Meeting Minutes (Meeting 21)
11 – 12 May 2021

A meeting of the Climate Change Commission Board Members was held via Zoom Teleconference Facility. The meeting started at 9.05am and concluded at 6.30pm.

Climate Change Commission Attendees:

Dr Rod Carr – Chairperson
Lisa Tumahai – Deputy Chair
Dr Harry Clark
Dr Judy Lawrence
Catherine Leining
Professor James Renwick
Professor Nicola Shadbolt

Invited Attendees:

Jo Hendy – Chief Executive

privacy [redacted] Executive Assistant and Minute Taker
Board Coordinator and Minute Taker

Guests:

privacy [redacted] – Principal Advisor, Strategy and Performance
privacy [redacted] – Principal Analyst
privacy [redacted] – Principal Analyst
privacy [redacted] – General Manager, Strategy and Engagement
privacy [redacted] – Principal Analyst
privacy [redacted] – Senior Analyst
privacy [redacted] – Senior Analyst
privacy [redacted] – Principal Analyst
privacy [redacted] – Manager Communications and Engagement
privacy [redacted] – Chief Science Advisor
privacy [redacted] – Principal Analyst
privacy [redacted] – Principal Analyst
privacy [redacted] – Programme Manager and Minute Taker
privacy [redacted] – Principal Analyst
privacy [redacted] – Principal Analyst
privacy [redacted] – General Manager Governance and Corporate Services
privacy [redacted] – General Manager Emissions Budgets and Advice

The meeting started at 9.05am.

Agenda Item 1: Board only time

*Rod Carr, James Renwick, Harry Clark, Judy Lawrence, Catherine Leining, privacy
privacy joined the meeting at 9.05am*

- 1.1 The Board noted that due to personal reasons Catherine Leining would join at the start of each agenda item for fifteen minutes and would then leave the meeting.
- 1.2 The Board noted and discussed the Chief Executive's review / remuneration.
- 1.3 The Board noted and discussed the drafting of the paper The global 1.5C goal and NDC for Aotearoa.

Jo Hendy joined the meeting at 9.34am

Agenda Item 2: Welcome and Introductions

- 2.1 The Board provided an update to Chief Executive on Board only time and noted that the paper The global 1.5C goal and NDC for Aotearoa would be edited and discussed at the 18 – 19 May 2021 meeting of the Board.
- 2.2 The Board also informed Commission staff that Catherine Leining would be joining the discussion at the start of each agenda item only.

Catherine Leining left the meeting at 9.42am

privacy
joined the meeting at 9.42am.

The meeting opened with a karakia led by privacy

- 2.3 The Chair welcomed the Commissioners and Commission staff to the Climate Change Commission Board meeting. The Chair acknowledged the Commission staff for their work and contribution of time.

Additional Items

- 2.4 The Board noted that there were no additional agenda items.

Interests

- 2.5 The Board noted and discussed the Interests Policy and the Public-facing Interests Register.
- 2.6 The Board approved release of the Interests Policy and Interests Register. It was noted that the Commission's management team will provide appropriate processes for the public release of the Interests Policy and Interests Register. (*Refer to Action number 345/2021*)
- 2.7 The Board resolved that there were no new conflicts of interest.
- 2.8 The Board noted that Nicola Shadbolt and Lisa Tumahai will excuse themselves from the Board meeting for agenda items related to ETS settings.

Approval of Minutes from 14 April 2021 Board Meeting

- 2.9 The Minutes from the 14 April 2021 Board meeting were reviewed.

Agreed

- 2.10 The Board agreed that the minutes from the 14 April 2021 Climate Change Commission Board meeting are confirmed as a true and accurate record of the meeting.

Actions Register

- 2.11 Jo Hendy updated the Board on the actions that were in progress and/ or completed.
- 2.12 The Board noted the completed actions and thanked the Commission staff for managing the Actions Register.

Board Horizon

- 2.13 The Board Horizon document was taken as read.
- 2.14 privacy provided an update to the Board on the paper.
- 2.15 The Board noted and discussed the Board Horizon document.
- 2.16 The Board noted the distinction between a Board meeting and Board workshop and that when signing off Advice it needs to be in a Board meeting and minuted. The Board noted that the Board workshop on 24 May 2021 would be better styled as a Board meeting.

privacy *joined the meeting at 10.08am*

- 2.17 The Board discussed the upcoming Board meeting dates. It was noted that meeting dates will remain as they are currently scheduled.

- 2.18 [privacy] informed the Board that following the presentation of the final Advice Report to the Minister, the Chair and Chief Executive of the Climate Change Commission would brief the Minister on the final advice. This meeting is tentatively scheduled for 3 June 2021. [privacy] will update the Board once the date is confirmed. (*Refer to Action number 346/2021*)

Agenda Item 3: Chief Executive Report

- 3.1 [privacy] provided an update to the Board on the work the Communications and Engagement team is undertaking to target misinformation in the media.
- 3.2 The Chief Executive Report was taken as read.
- 3.3 Jo Hendy provided an update to the Board on the Chief Executive's report.
- 3.4 The Board noted and discussed the Chief Executive's Report.

[privacy] *left the meeting at 10.25am*

- 3.5 The Board noted and discussed the Public Service pay freeze and noted that Commission staff are to investigate what advice means for the Commission.
- 3.6 The Board acknowledged and appreciated the work of [privacy] at the Environment Select Committee. The Chief Executive also acknowledged the contributions of [privacy] and [privacy] in preparing for the session.
- 3.7 The Board thanked Commission staff for their efforts and work.
- 3.8 The Board noted that new staff are to be introduced to the Board at the 9 June 2021 Board meeting.

[privacy] *joined the meeting at 10.37am*

Agenda Item 4: Advice 21 Programme Status report

- 4.1 [privacy] provided an update to the Board on the Advice 21 Programme status report.
- 4.2 The Board noted and discussed the Advice 21 Programme Status report.
- 4.3 The Board noted and discussed that the new programme closure workstream which will deliver the final tasks needed to close out the Advice 21 Work Programme by 30 June.
- 4.4 The Board discussed the Release Plan for the final Advice Report.
- 4.5 The Board suggested printing commemorative edition bound copies of the final Advice Report for Commission staff.

Lisa Tumahai joined the meeting at 12.25pm

Catherine Leining rejoined the meeting at 12.45pm

privacy [redacted] rejoined the meeting at 12.49pm

- 7.2 The Board adopted Chapters 8, 9 and 10 of Part 1 of the final Advice Report, except the ETS sections of chapter 10, as amended and delegated to the Chief Executive the authority to give effect to those changes.

Due to conditions imposed arising from their interests in New Zealand Units, Nicola Shadbolt and Lisa Tumahai left the meeting at 1.20pm for the discussion of ETS sections of draft chapter 10. The remaining Board members considered the ETS sections of draft chapter 10.

Catherine Leining left the meeting at 1.37pm

- 7.3 The Board noted and discussed the ETS sections of Chapter 10 of the final Advice Report.

- 7.4 The Board adopted the ETS sections of Chapter 10 of the final Advice Report as amended and delegated to the Chief Executive the authority to give effect to those changes.

The meeting adjourned at 1.40pm. The meeting reconvened at 2.00pm

Rod Carr, Lisa Tumahai, Harry Clark, Judy Lawrence, Catherine Leining, James Renwick, Nicola Shadbolt, Jo Hendy, privacy [redacted],

privacy [redacted] rejoined the meeting at 2.00pm

Agenda Item 8: Part 2 of the Advice Report – Emissions Reduction Plan sign-off – Transport and Heat, Industry and Power (HIP)

- 8.1 The Board noted and discussed the Transport and Heat, Industry and Power (HIP) chapters of the final Advice Report (Part 2 – Emissions Reduction Plan).

privacy [redacted] joined the meeting at 2.08pm

Catherine Leining left the meeting at 2.12pm

privacy [redacted] joined the meeting at 2.55pm

Catherine Leining rejoined the meeting at 3.10pm

- 8.2 The Board adopted Transport and HIP chapters of the final Advice Report (Part 2 – Emissions Reduction Plan) as amended and delegated to the Chief Executive the authority to give effect to those changes.

James Renwick left the meeting at 4.00pm

privacy left the meeting at 4.28pm

Catherine Leining left the meeting at 4.33pm

privacy left the meeting at 4.36pm

The meeting adjourned at 4.36pm. The meeting reconvened at 4.45pm

Rod Carr, Lisa Tumahai, Harry Clark, Judy Lawrence, Nicola Shadbolt, Jo Hendy, privacy, privacy rejoined the meeting at 4.45pm

Agenda Item 9: Eventual reductions in biogenic methane

9.1 The Board noted and discussed the Biogenic Methane chapter of the final Advice Report.

privacy left the meeting at 5.22pm

privacy joined the meeting at 5.35pm

9.2 The Board adopted the Biogenic Methane chapter of the final Advice Report as amended and delegated to the Chief Executive the authority to give effect to those changes.

privacy left the meeting at 5.45pm

Agenda Item 10: Rules for measuring progress

10.1 The Board noted and discussed the Rules for Measuring Progress recommendation for the final Advice Report.

James Renwick rejoined the meeting at 6.10pm

10.2 The Board adopted the Rules for Measuring Progress recommendation of the final Advice Report as amended and delegated to the Chief Executive the authority to give effect to those changes. It was noted that the Commission staff could conduct a final check with Catherine Leining in her capacity as Board Advisor.

10.3 The Board noted it did not need to see the chapter narrative again unless it materially changes.

The meeting finished at 6.30pm

**Climate Change Commission Board Meeting Minutes (Meeting 21)
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Climate Change Commission Attendees:

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Lisa Tumahai – Deputy Chair
Dr Harry Clark
Dr Judy Lawrence
Catherine Leining
Professor James Renwick
Professor Nicola Shadbolt

Invited Attendees:

Jo Hendy – Chief Executive

Guests:

privacy [redacted] – Principal Analyst
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privacy [redacted] – Principal Analyst
privacy [redacted] – Manager Communications and Engagement
privacy [redacted] – Chief Science Advisor
privacy [redacted] – Principal Advisor
privacy [redacted] – Analyst
privacy [redacted] – Principal Analyst
privacy [redacted] – Programme Manager and Minute Taker
privacy [redacted] – Principal Analyst
privacy [redacted] – Senior Analyst
privacy [redacted] – General Manager Governance and Corporate Services
privacy [redacted] – General Manager Emissions Budgets and Advice
privacy [redacted] – Principal Analyst

The meeting started at 9.05am.

Rod Carr, Lisa Tumahai, Harry Clark, Judy Lawrence, James Renwick, Nicola Shadbolt, Catherine Leining, Jo Hendy, privacy [redacted],

privacy [redacted] joined the meeting at 9.05am

Prior to considering recommendations on additional funding for research, the Chair requested the Board to consider whether any new, perceived or actual conflicts of interest may need to be updated on the register of interests, before the consideration of this agenda item. The Board discussed and noted that there were no new interests to be disclosed.

Agenda Item 11: Part 2 of the Advice Report - Emissions Reduction Plan sign-off

- 11.1 The Board noted and discussed the Waste, Agriculture and Forestry chapters of the final Advice Report (Part 2 – Emissions Reduction Plan), except the ETS sections. This included a new Agriculture recommendation.

Catherine Leining left the meeting at 9.16am

privacy left the meeting at 9.22am

- 11.2 The Board adopted the Waste chapter of the final Advice Report as amended and delegated to the Chief Executive the authority to give effect to those changes.

privacy joined the meeting at 10.48am

Catherine Leining joined the meeting at 11.05am

Harry Clark left the meeting at 11.30am

- 11.3 The Board adopted the Agriculture chapter of the final Advice Report, excluding the proposed new Agriculture recommendation as amended and delegated to the Chief Executive the authority to give effect to those changes.

privacy joined the meeting at 11.36am

- 11.4 The Board noted and discussed the proposed new Agriculture recommendation, which arose as a result of feedback from consultation submissions.

privacy left the meeting at 11.56am

privacy left the meeting at 11.58am

- 11.5 The Board agreed not to adopt the proposed new Agriculture recommendation, given the proposed recommendation did not have sufficient supporting evidence related to its emissions reduction potential.

- 11.6 The Board agreed to acknowledge the submissions suggestions in the narrative of the Agriculture chapter of the final Advice Report.

privacy rejoined the meeting at 12.12pm

The Chair advised the Board and Commission staff that Harry Clark had advised the Chair of a perceived interest for discussion on greenhouse gas research. The Chair was satisfied that, given the Board had been made aware of the potential for a perceived conflict of interest, the discussion could proceed.

Harry Clark rejoined the meeting at 12.45pm

privacy [redacted] *rejoined the meeting at 12.52pm*

Catherine Leining left the meeting at 1.08pm

11.7 The Board adopted the Forestry chapter of the final Advice report, except the ETS sections as amended and delegated to the Chief Executive the authority to give effect to those changes. The Board noted that the ETS sections of the Forestry recommendations would be discussed at the end of the day.

11.8 The Board noted that the final version of the Forestry recommendation is to be reconsidered by Commissioners at the 18 – 19 May 2021 Board Meeting.

The meeting adjourned at 1.39pm. The meeting reconvened at 2.10pm

Rod Carr, Lisa Tumahai, Harry Clark, Judy Lawrence, James Renwick, Nicola Shadbolt, Jo Hendy, privacy [redacted],

privacy [redacted] *joined the meeting at 2.10pm*

Agenda Item 12: Confirm name for Advice Report

12.1 The Board agreed to delegate final decision-making on the name of the final Advice Report to the Chief Executive and Deputy Chair Lisa Tumahai.

privacy [redacted] *joined the meeting at 2.18pm*

privacy [redacted] *left the meeting at 2.21pm*

Agenda Item 13: Part 2 of the Advice Report – Emissions Reduction Plan sign-off – Iwi/Māori and impacts chapters

13.1 The Board noted and discussed draft chapters 16 and 17 of the final Advice Report.

privacy [redacted] *rejoined the meeting at 3.46pm*

privacy [redacted] *left the meeting at 4.05pm*

13.2 The Board agreed to reverse the order of the chapters.

- 13.3 The Board adopted the Impacts chapter of the final Advice Report as amended and delegated to the Chief Executive the authority to give effect to those changes.
- 13.4 The Board adopted the iwi/Maori chapter of the final Advice Report, as amended and delegated to the Chief Executive and Deputy Chair Lisa Tumahai the authority to give effect to those changes.

The meeting adjourned at 4.40pm. The meeting reconvened at 4.45pm

Catherine Leining rejoined at 4.45pm

Due to conditions imposed arising from their interests in New Zealand Units, Nicola Shadbolt and Lisa Tumahai left at 4.45pm the meeting while the remaining Commissioners members considered the ETS sections of the draft Forestry chapter.

Agenda Item 14: Part 2 of the Advice Report - Emissions Reduction Plan sign-off (continued)

- 14.1 The Board noted and discussed the ETS sections of the Forestry chapter of the Advice Report including the recommendation.
- 14.2 The Board adopted the ETS sections of the draft Forestry chapter, including the recommendation as amended and delegated to the Chief Executive the authority to give effect to those changes.

Agenda Item 15: General Business

- 15.1 The Board noted that Progress Indicators would be discussed at the 18 – 19 May 2021 Board Meeting.
- 15.2 The Board noted that NDC chapter of the final Advice Report would be discussed at the 18 – 19 May Board meeting.

The meeting finished at 5.15pm

These minutes have been accepted as a true and accurate record by the Board of the Climate Change Commission.

Signed:



Date: 9/6/2021