

Climate Change Commission Board Meeting Minutes (Meeting 18)
Tuesday, 9 March 2021

A meeting of the Climate Change Commission Board Members was held via Zoom Teleconference Facility. The meeting started at 9.00am and concluded at 4.55pm.

Climate Change Commission Attendees:

Dr Rod Carr – Chairperson
Lisa Tumahai – Deputy Chair
Dr Harry Clark
Dr Judy Lawrence
Catherine Leining
Professor James Renwick
Professor Nicola Shadbolt

Invited Attendees:

Jo Hendy – Chief Executive
Not released to protect the privacy of an individual – Executive Assistant and Minute Taker
Not released to protect the privacy of an individual – Board Coordinator and Minute Taker

Guests:

Privacy – Principal Advisor, Strategy and Performance
Privacy – Principal Analyst
Privacy – Principal Analyst
Privacy – General Manager - Strategy, Planning and Engagement
Privacy – Senior Analyst
Privacy – Principal Analyst
Privacy – Principal Analyst
Privacy – Manager, Communications and Engagement
Privacy – Principal Analyst
Privacy – Analyst
Privacy – Principal Analyst
Privacy – Principal Analyst
Privacy – Programme Manager
Privacy – Principal Analyst
Privacy – General Manager, Governance and Corporate Services

The meeting started at 9.00am.

Agenda Item 1: Welcome and Introductions (formerly Agenda Item 2)

Rod Carr, James Renwick, Harry Clark, Judy Lawrence, Catherine Leining, Privacy
Privacy *joined the meeting at 9.00am.*

- 1.1 The Chair welcomed the Commissioners and Commission staff to the Climate Change Commission Board meeting.
- 1.2 The Chair requested Harry Clark to chair the meeting until the Deputy Chair arrived.

Additional Items

- 1.3 Catherine Leining requested to discuss the Climate Change Commission's International Speakers series.

Conflicts of Interest

- 1.4 Catherine Leining informed the Board that in her capacity as a Motu Policy Fellow, she has written a technical paper on industrial allocation which is scheduled to be published in the next two months. She will provide further updates to the Board as needed. free and frank
free and frank
- 1.5 Catherine Leining informed the Board that in her capacity as a Motu Policy Fellow, she was completing a paper on policy options for the voluntary carbon market with funding from the Energy Efficiency and Conservation Authority (EECA). The paper will be published in March 2021. It relates to a level of policy detail beyond the Commission's high-level advice for the Government Emissions Reduction Plan.

Approval of Minutes from 9 February 2021 Board Meeting

- 1.6 The minutes from the 9 February 2021 Board meeting were reviewed.
- 1.7 Paragraph 7 Budget Bid update – text for an additional item 7.7 was agreed upon by the Board to include the following:
 - The Board agreed to include in an upcoming Commission Board meeting an agenda item to discuss adaptation function.

- 1.8 Paragraph 7.3 Budget Bid update – text was agreed upon by the Board and updated with the following:

Maintain consitutional conventions and the effective conduct of public affairs



- 1.9 The Board agreed that the minutes from the 9 February 2021 Climate Change Commission Board meeting would be confirmed as a true and accurate record of the meeting once the amendments to paragraphs 7.3 and 7.7 were made.

Approval of Minutes from 22 February 2021 Board Meeting

- 1.10 The minutes from the 22 February 2021 Board meeting were reviewed.
- 1.11 The Board agreed that the minutes from the 22 February 2021 Climate Change Commission Board meeting would be confirmed as a true and accurate record of the meeting.

Actions Register

- 1.12 Jo Hendy updated the Board on the actions that were in progress and/or completed.
- 1.13 The Board noted the completed actions.

Agreed

- 1.14 The Board agreed that Commission staff are to send out an email to Stakeholders to notify that the minutes are available online. *(Refer to Action number 327/2021)*

Lisa Tumahai joined the meeting at 9.32am

Board Horizon

- 1.15 The Board Horizon document was taken as read.
- 1.16 The Board noted and discussed the Board Horizon document.
- 1.17 The Board also noted the necessary planning needed to populate the rolling 12 months in the Board Horizon document.

Agreed

- 1.18 The Board agreed that Commission staff are to ensure that all Commissioners have access to the engagements calendar in Outlook. *(Refer to Action number 328/2021)*

Lisa Tumahai took over the role of Chair for the Board meeting.

Agenda Item 2: Chief Executive's Report (formerly Agenda Item 3)

- 2.1 The Chief Executive's Report was taken as read.
- 2.2 The Board noted and discussed the Chief Executive's Report.
- 2.3 The Board noted that it would be useful for Commission staff to record the number of hours staff spend on OIA requests.
- 2.4 The Board and Commission staff discussed the need for adequate resourcing particularly in the iwi/Māori sector.

The meeting adjourned at 10.00am.

The meeting reconvened at 10.05am for Board only time, including the Chief Executive's review.

Jo Hendy, **Privacy** rejoined the meeting at 11.10am

Agenda Item 3: Updates from RASH Committee (formerly Agenda Item 4)

- 3.1 **Privacy** provided an update to the Board on the 9 February 2021 RASH Committee meeting.
- 3.2 The Board agreed that a defibrillator is to be purchased for the Climate Change Commission and that training is to be provided to Commission staff.
- 3.3 The Board noted and discussed the Updates from RASH Committee.

Agenda Item 4: Performance Report Q1 and Q2 (formerly Agenda Item 5)

- 4.1 The Performance Report Q1 and Q2 paper was taken as read.
- 4.2 The Board noted and discussed the Performance Report Q1 and Q2.
- 4.3 The Board provided feedback to staff about the Performance Report Q1 and Q2.

- 4.4 The Board noted that the quarterly financial report will be appended to the Performance Report.
- 4.5 The Board noted the timeframes for key dates in the performance planning cycle in MfE's letter dated 2 December 2020.
- 4.6 The Board discussed the Climate Change Commission's carbon emissions and the initial figures from Toitu.

Agreed

- 4.7 The Board requested Commission staff to seek clarity from Toitu on what is included in the emissions figures. *(Refer to Action number 329/2021)*
- 4.8 The Board agreed that the report on the Commission's performance against the measures in the 2021/22 Statement of Performance Expectations (SPE) and Chief Executive (CE) KPIs should be two separate documents. *(Refer to Action number 330/2021)*
- 4.9 The Board agreed to provide the performance reporting against the SPE measures, with the removal of the CE KPIs and with clarification of emissions figures, to the Ministry for the Environment (MfE) as the Commission's monitoring agency. MfE will forward this report to the Minister of Climate Change. *(Refer to Action number 331/2021)*

The meeting adjourned at 12.08pm. The meeting reconvened at 12.44pm.

Lisa Tumahai, Nicola Shadbolt, James Renwick, Harry Clark, Catherine Leining, Jo Hendy, Privacy

Privacy

Privacy

Privacy

rejoined the meeting at 12.44pm

Agenda Item 5: Industrial Allocation (formerly Agenda Item 8)

- 5.1 Privacy provided an update to the Board on Industrial Allocation.
- 5.2 under active consideration
- 5.3 The Board discussed options for the Commission's involvement in the review and/or other future work on industrial allocation and emissions leakage policy.
- 5.4 The Board provided feedback to Commission staff.

Privacy *left the meeting at 1.09pm.*

Privacy

left the meeting

at 1.16pm

Agenda Item 6: Update: Statement of Performance Expectations 2021/22 (formerly Agenda Item 11)

- 6.1 **Privacy** provided an update to the Board on the Statement of Performance Expectation (SPE) 2021/22.
- 6.2 The Board noted and discussed the proposed areas of change within the existing SPE.
- 6.3 The Board endorsed the approach to developing the SPE 2021/22.

Rod Carr rejoined the meeting at 1.24pm

Harry Clark rejoined the meeting at 1.25pm

Judy Lawrence rejoined the meeting at 1.28pm

Agenda Item 7: Select Committee update – verbal item

- 7.1 Jo Hendy provided an update to the Board on the Select Committee meeting.

Privacy rejoined the meeting at 1.32pm

- 7.2 The Board noted and discussed the Select Committee update.
- 7.3 The Board noted that members of the Environment Committee had expressed interest in taking up the Commission's offer to present to the Committee on the Commission's modelling. Commission staff will also consider what further outreach could be made.
- 7.4 The Board discussed the Climate Change Commission's International Speaker series.
- 7.5 The Board discussed updating the location of OIA requests on the Climate Change Commission's website.
- 7.6 The Board noted that Lisa Tumahai would be meeting with the National Institute of Water and Atmospheric Research (NIWA) on a research initiative.

Privacy

joined the meeting at 2.05pm

Agenda Item 8: Consultation Update – verbal item (formerly Agenda Item 9)

- 8.1 **Privacy** provided an update to the Board on agriculture.

8.2 The Board noted and discussed the update on agriculture.

8.3 Privacy provided an update to the Board on iwi/Māori engagement.

8.4 The Board noted and discussed iwi/Māori engagement.

Privacy left the meeting at 2.55pm

The meeting adjourned at 2.55pm. The meeting reconvened at 3.00pm.

Rod Carr, Lisa Tumahai, Catherine Leining, Harry Clark, Judy Lawrence, James Renwick, Nicola Shadbolt, Jo Hendy, Privacy Privacy

Privacy rejoined the meeting at 3.00pm

Agenda Item 9: Advice 21 Programme – Discussion on next steps (formerly Agenda Item 10)

9.1 Privacy presented to the Board an update on the next steps for the Advice 21 Programme.

9.2 The Board discussed the process for releasing submissions.

9.3 The Board noted that the primary focus of the upcoming Board workshops would be to provide Commissioners an opportunity to reflect on feedback heard during Consultation and how that might translate into changes to our final advice.

Agreed

9.4 The Board agreed that they will hold approval for all recommendations and any changes in the final Advice Report that substantively change the Commission's position from its draft advice. The Board delegated to the CE approval of less substantive changes to final Advice Report, including chapter structure.

Jo Hendy left the meeting at 3.46pm

Agenda Item 10: Advice 21 Programme status update

10.1 Privacy provided an update to the Board on the Advice 21 Programme status.

10.2 The Board noted and discussed the Advice 21 Programme status update.

Privacy left the meeting at 3.55pm

Agenda Item 11: Consultation Update – verbal item continued (formerly Agenda Item 9)

- 11.1 Privacy provided an update to the Board on transport.
- 11.2 The Board noted and discussed the update on transport.
- 11.3 Privacy provided an update to the Board on Heat, Industry and Power (HIP).
- 11.4 The Board noted and discussed the update on HIP.
- 11.5 Privacy provided an update to the Board on NDC.
- 11.6 The Board noted and discussed the update on NDC.

Privacy left the meeting at 4.34pm

Agenda Item 12: Interests update

- 12.1 Privacy provided an update to the Board on Interests.
- 12.2 The Board approved the Interests Policy from the 9 February 2021 Board meeting
- 12.3 The Board agreed that all Commissioners would ensure their interests are listed correctly and updated as needed in the Interests Register.
- 12.4 The Board agreed that once the Interests Register is accurate and complete it would be uploaded onto the Climate Change Commission's website.

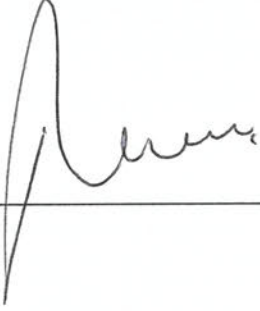
Agenda Item 13: General Business

- 13.1 The Chair congratulated and thanked the Commissioners and Commission staff for all their work.

Lisa Tumahai closed the meeting with a karakia

The meeting finished at 4.55pm

These minutes have been accepted as a true and accurate record by the Board of the Climate Change Commission.

Signed:  Date: 14 April 2021

