

Climate Change Commission Board Meeting Minutes (Meeting 36)
Tuesday, 05 July 2022

A meeting of the Climate Change Commission Board Members was held via Teleconference Facility. The meeting started on Tuesday 5 July 2022 at 9.04am and concluded at 4.59pm.

Climate Change Commission Attendees:

Dr Rod Carr – Chair
Lisa Tumahai – Deputy Chair
Dr Judy Lawrence
Catherine Leining
Professor James Renwick
Dr Andy Reisinger
Dr Tanira Kingi

Invited Attendees:

Jo Hendy – Chief Executive
Anne Jonathan – Executive Assistant
Gemma Lawson – Senior Board Coordinator and Minute Taker

Invited Guests:

Anita King – Principal Analyst
Antonia Burbidge – Manager, Buildings, Industry, Transport and Energy
Ashleigh Grenfell – Governance and Corporate Advisor
Astrid Nunns – General Manager, Strategy, Engagement and Corporate Services
Barry Anderson – General Manager, Sector Analysis
Ben Abraham – Senior Analyst
Bhanu Soma – Senior Financial Advisor
Briana Yee - Senior Analyst
Damian Ryan – Manager, Strategy and Performance
Danny Eyre – Principal Analyst
Eva Murray – Principal Analyst
Fran Lovell – Manager, Communications and Engagement
Gemma Seddon – Manager, Government Services
Grant Blackwell – Chief Scientist
Judy Williams – Executive Assistant
Karen Lavin – Acting Manager, Adaptation
Katie Osborne - Analyst
Kerryn Davey - Analyst
Lara Wood – Manager, Corporate Services

Marcus Stickley – Principal Advisor, Communications and Engagement
Matthew Smith – Principal Analyst
Morgan Watkins - Government Services Advisor
Paul Young - Senior Analyst
Simon Neale - Manager, Markets
Stephen Walter – General Manager, Emissions Budgets, Adaptation, and Markets
Tia Greenaway – Manager, Rautaki Māori
Tom Pettit – Senior Analyst
Vanessa Chalk – Analyst

Invited External Guests:

██████████ – AgFirst Waikato

The meeting started at 9.04am

Rod Carr, Judy Lawrence, Andy Reisinger, Tanira Kingi, Catherine Leining, Lisa Tumahai, James Renwick, Anne Jonathan, and Gemma Lawson joined the meeting at 9.04am.

Agenda Item 1: Board only time

1.0 Board only items

- 1.1 The Board discussed matters relating to the release of the Commission’s Agricultural Progress Assessment report.
- 1.2 The Board confirmed that there were no additional agenda items.
- 1.3 The Board opened the meeting to staff.

Jo Hendy, Barry Anderson, Lara Wood, Astrid Nunns, Morgan Watkins, Stephen Walter, Ashleigh Grenfell and Judy Williams joined the meeting at 9:22am.

Agenda Item 2: Welcome and Introductions

2.0 Opening Karakia

The meeting opened with a karakia by Astrid Nunns.

2.1 Apologies

- 2.1.1 An apology was received from Nicola Shadbolt for not attending this meeting as she is away overseas.
- 2.1.2 The Board Chair noted that some Board Members may be absent for some agenda items and that this would be minuted.

2.2 New Staff Introductions

- 2.2.1 The General Manager, Strategy, Engagement and Corporate Services introduced Morgan Watkins, Government Services Advisor, to the Board.

- 2.2.2 The General Manager, Strategy, Engagement and Corporate Services noted that Tau Rameka, Multimedia Specialist, has joined the Commission but was not able to attend the Board meeting.
- 2.2.3 The Board welcomed new staff to the Commission.

Damian Ryan, Grant Blackwell, and Gemma Seddon joined the meeting at 9:31am.

2.3 Call for Additional Items

- 2.3.1 The Board noted that there were no additional agenda items.

2.4 Conflicts of Interest

- 2.4.1 The Board noted receipt of the *Interests Agenda Memo*, and the *Permissions and Removal Letter*.
- 2.4.2 The Board noted that two Commissioners have advised of new potential interests. The potential interests are being assessed and did not overlap with the agenda for this meeting. An update will be provided to the Board at the August Board Meeting. (Refer to Action number 419/2022)
- 2.4.3 Andy Reisinger noted an amendment to his new interest in the *Permissions and Removal Letter*. (Refer to Action number 420/2022)
- 2.4.4 Catherine Leining confirmed that her existing interest with Motu had been extended. (Refer to Action number 421/2022)
- 2.4.5 The Board confirmed there were no further interests to declare.
- 2.4.6 The Board noted there were no interests relevant to the meeting agenda.

2.5 Approve Draft Board Meeting Minutes

- 2.5.1 The Board reviewed the draft Board meeting minutes from 14 June 2022.
- 2.5.2 The Board agreed that the minutes from 14 June 2022 would be confirmed as a true and accurate record of the meeting.

2.6 Proposed Dates for Board and Risk, Audit, Safety and Health Committee (RASH) Meetings 2023

- 2.6.1 The Board discussed and adopted the proposed dates for Board and RASH Meetings in 2023.

2.7 Letters for Noting

- 2.7.1 The Board noted that no letters had been sent or received.

2.8 Amended Papers from Last Meeting for Noting

- 2.8.1 The Board noted the amended *Quarter Three Performance Report* from the 14 June 2022 Board meeting.

- 2.8.2 The Board noted the final *Statement of Performance Expectations 2022/2023* as discussed in the 14 June 2022 Board meeting.
- 2.8.1 The Board noted the amended *Board Owned Content for Agricultural Progress Assessment* from the 14 June 2022 Board meeting.

Judy Williams left the meeting at 9.33am.

Tanira Kingi left the meeting at 9:39am.

Tom Pettit joined the meeting at 9.42am.

Tanira Kingi, Antonia Burbidge, and Marcus Stickley joined the meeting at 9:49am.

Ashleigh Grenfell left the meeting at 9.50am.

Agenda Item 3: Chief Executive's Report – Verbal Update

- 3.1 The Chief Executive provided the Board with an overview of the Commission's performance during June 2022.
- 3.2 The Board Chair provided the Board with an update on recent meetings with Hon. James Shaw, Minister of Climate Change and Hon. Scott Simpson, Opposition Spokesperson for Climate Change.

Karen Lavin joined the meeting at 10.00am.

Marcus Stickley left the meeting at 10.06am

Fran Lovell joined the meeting at 10.09am.

- 3.2 The Board noted and discussed the verbal update on the Chief Executive's Report.

Tom Pettit left the meeting at 10.30am.

Simon Neale joined the meeting at 10.32am.

- 3.3 The Board noted that the written version of the Chief Executive's Report would be received by the Board out of cycle. (Refer to Action number 422/2022)

Lara Wood, Astrid Nunns, Damian Ryan, Morgan Watkins, Karen Lavin, and Antonia Burbidge left the meeting at 10.39am.

Agenda Item 4: Progress Update on 3 Statutory Deliverables

- 4.1 The Board noted the dashboard report for the 2022 statutory deliverables.

Grant Blackwell, Fran Lovell, Gemma Seddon, and Simon Neale left the meeting at 10.42am.

The meeting adjourned from 10.42am until 11.01am.

Paul Young, [REDACTED], and Tia Greenaway joined the meeting at 11.01am.

Agenda Item 5: External Presenter - [REDACTED], with Tanira Kingi

- 5.1 The Board were introduced to [REDACTED], an Agriculture Economist from AgFirst Waikato.
- 5.2 [REDACTED] and Tanira Kingi presented to the Board on modelling systems to understand the potential for, and impacts of, greenhouse gas mitigations and land use change options for Māori agribusiness.
- 5.3 The Board noted and discussed the presentation.
- 5.4 The Board thanked Tanira Kingi and [REDACTED] for their presentation.

Anne Jonathan left the meeting at 11.09am.

Ben Abraham joined the meeting at 11.11am.

Stephen Walter left the meeting at 11.17am.

Grant Blackwell and Karen Lavin joined the meeting at 11.18am.

Ben Abraham left the meeting at 11.30am.

Anne Jonathan joined the meeting at 11.43am.

Lara Wood joined the meeting at 11.58am.

Astrid Nunns joined the meeting at 12.07pm.

[REDACTED] and Paul Young left the meeting at 12.15pm.

Kerryn Davey joined the meeting at 12.20pm.

Agenda Item 6: Verbal update regarding Engagement with Pasifika Communities

- 6.1 The Chief Executive gave an overview of the proposed engagement with Pasifika Communities.
- 6.2 The Manager of the Rautaki Māori team provided a verbal update to the Board on planning for future engagement with Pasifika Communities.
- 6.3 The Board noted and discussed the proposed engagement and verbal update.

Danny Eyre joined the meeting at 12.40pm.

Agenda Item 7: Verbal update regarding Rautaki Māori programme

- 7.1 The Manager of the Rautaki Māori team provided a verbal update to the Board on the Rautaki Māori work programme.
- 7.2 Board Members shared their observations after attending the Maui.Tech hui.
- 7.3 The Board thanked the Rautaki Māori team for their work.

Stephen Walter joined the meeting at 1.03pm.

Barry Anderson left the meeting at 1.04pm.

Danny Eyre left the meeting at 1.13pm.

Tia Greenaway, Kerryn Davey, and Karen Lavin left the meeting at 1.27pm.

The meeting adjourned from 1.27pm until 2.02pm.

Barry Anderson and Bhanu Soma joined the meeting at 2.02pm.

Agenda Item 8: CLOSED ITEM - Approach to Remuneration Review

- 8.1 The General Manager, Strategy, Engagement and Corporate Services presented the *Approach to Remuneration Review* paper to the Board.
- 8.2 The Board noted and discussed the paper and its recommendations.
- 8.3 The Board noted that at its meeting on 11 August 2021, the Board endorsed “the principles for determining the Commission’s approach to remuneration during such time that the Public Service Commission’s pay guidance remains in place” and noted that the Chief Executive would have regard to the Public Service Pay Guidance in the 2022 staff remuneration review alongside these principles.
- 8.4 The Board noted that information on the remuneration review for Tier 2 Managers will be provided to the Board at a later date.

Anita King, Antonia Burbidge, Briana Yee, Tom Pettit, Karen Lavin, Katie Osborne, and Eva Murray joined the meeting at 2.13pm.

Agenda Item 9: Verbal Update regarding Initial read through of the Emission Reduction Plan (ERP)

- 9.1 The Manager for Buildings, Industry, Transport and Energy Team provided a verbal update to the Board on the initial readthrough of ERP.
- 9.2 The Board noted and discussed the update on the initial readthrough of ERP.

Agenda Item 10: Approach to reporting on Commission's emissions

- 10.1 The Board noted that this item had been removed from the agenda and postponed.

*Tom Pettit, Katie Osborne, Eva Murray left the meeting at 2.31pm.
Simon Neale joined the meeting at 2.37pm.
Lara Wood left the meeting at 2.38pm.*

Agenda Item 11: Planning our longer-term work program

- 11.1 The General Manager of Emissions Budgets, Adaptation, and Markets provided a presentation to the Board on the approach to planning the longer-term work programme.

Briana Yee left the meeting at 2.49pm.

- 11.2 The Board noted and discussed the presentation.
- 11.3 The Board requested an update on their review of the first three statutory deliverables.
- 11.4 The General Manager of Strategy, Engagement and Corporate Services informed the Board of the planned approach for this review.
- 11.5 The Board noted and discussed the approach for the review.
- 11.6 The Board noted that an overall approach to the longer-term work programme would be presented to the Board in September. (Refer to Action number 423/2022)

Antonia Burbidge, Bhanu Soma, Anita King, Karen Lavin, Simon Neale left the meeting at 3.11pm.

Agenda Item 12: CLOSED ITEM – Chief Executive's KPIs

- 12.1 The Board noted the feedback provided to date by the Board.
- 12.2 The Board approved the new key performance indicators for the Chief Executive, subject to the amendments discussed, effective from the 2022/23 financial year.
- 12.3 The Board directed that the Chief Executive provide a mid-year update each February, on the progress against the key performance indicators, in addition to the annual review.

Astrid Nunns, Barry Anderson, Lisa Tumahai and Tanira Kingi left the meeting at 3.48pm.

The meeting adjourned from 3.48pm – 4.06pm.

Eva Murray, Marcus Stickley, Simon Neale, Vanessa Chalk, Matthew Smith joined the meeting at 4.06pm.

Agenda Item 13: CLOSED ITEMS – Emissions Trading Scheme (ETS)

13.1 Approve Draft Special Board Meeting 31 May 2022 Minutes

- 13.1.1 The Board reviewed the draft Board meeting minutes from 31 May 2022.
- 13.1.2 The Board agreed that the minutes from 31 May 2022 would be confirmed as a true and accurate record of the meeting.

13.2 ETS advice

- 13.2.1 The General Manager of Emissions Budgets, Adaptation, and Markets gave a verbal update on the last parts of process for releasing the ETS advice.

Rod Carr left the meeting at 4.19pm and re-joined at 4.29pm.

Vanessa Chalk left the meeting at 4.29pm.

- 13.2.2 The Board noted and discussed the remainder of the process.
- 13.2.3 The Board received a verbal update on the planned communications response for the release of this information.
- 13.2.4 The Board noted and discussed the planned communications response.

Paul Young joined the meeting at 4.49pm.

Agenda Item 14: General Business

- 12.1 The Chair informed the Board of today's discussion with Minister James Shaw.

Jo Hendy left the meeting at 4.58pm.

- 12.2 No other business was raised.

*Stephen Walter closed the meeting with a karakia.
The meeting finished at 4.59pm.*

These minutes have been accepted as a true and accurate record by the Board of the Climate Change Commission.

Signed:  _____

Date: 16/08/2022

Proactively released