



Ref: OIA 2023-014

[REDACTED]
[REDACTED]

2 August 2023

Kia ora [REDACTED]

Thank you for your request of 5 July 2023 seeking the following information under the Official Information Act 1982 (the Act). For clarity, we have divided your request into four parts, as below:

[1]: *All transactions made by the Commission for the months of January, February, March, April, May and June 2023. A date of payment, cost centre and GL code, applicable descriptions, the other party and whatever notations are available for what the payment related to*

- *Please provide each month in a separate excel tab.*

[2] *Please provide the CEO's expenses for the same time period as the above.*

[3] *How many people have visited the Commission's website in the same time period as above?*

- *And what is the average time people spend on the website?*
- *How much does it cost the Commission to host its website every month?*

[4]: *How many events has the Commission hosted this year?*

- *Please break down the cost of each event?*
- *Please also provide a description of the event and how many attended.*
- *If the event was in-person, how much has the Commission spent on catering for these events?*

Part 1: Information about our transactions

We are releasing the information you requested about the Commission's transactions. For a full list of transactions made by the Commission, please see the attached document (**Document 1**), with data listed in separate tables by month. Please note that the "Description" entry field in our transactions database has a character limit. As a result, some descriptions are incomplete.

We are withholding the names of individuals from the attached list of transactions under section 9(2)(a) of the Act. In making this decision we have considered the public interest in the information and believe that it is not outweighed by the need to protect the privacy of natural persons.

We acknowledge that your preferred format for this information was in an Excel spreadsheet. In order to ensure the privacy of those individuals for whom we have withheld information under section 9(2)(a) of the OIA, we have made the decision to provide this information as it is in Document 1. However, we have separated transaction information into different tables per month.

Part 2: Chief Executive's expenses

We are refusing this part of your request under section 18(d) of the Act because this information is published annually on our website and therefore publicly available. The most recent report, covering the 2022-2023 financial year, was published 31 July 2023: <https://www.climatecommission.govt.nz/who-we-are/corporate-publications/chief-executives-business-expenses-gifts-and-hospitality-disclosure/>

Part 3: Information about our website

From 1 January to 30 June 2023, there have been 25,693 unique users of our website. The average engagement time was 1 minute 53 seconds.

The monthly costs of hosting the website from 1 January to 30 June 2023 are provided in the table below.

Month (2023)	\$ (GST Incl)
January	\$658.81
February	\$634.97
March	\$670.25
April	\$663.73
May	\$701.99
June	\$688.21

Part 4: Events hosted by the Commission

From 1 January to 30 June 2023, the Commission has hosted 19 events, including 12 online webinars. We have defined events hosted by the Commission as ones where we have instigated the event and invited others to be present. This does not include meetings, or internal events such as training days.

For a full breakdown of events, including a breakdown of costs, descriptions, and attendance numbers please refer to the attached document (**Document 2**). Please note that the number of attendees reflects the number of people who RSVP'd as attending, as we do not keep data on the actual number of attendees.

You have the right to seek an investigation and review of this response by the Office of the Ombudsman, in accordance with section 28(3) of the Act. Contact details for the Ombudsman can be found on their website at: www.ombudsman.parliament.nz

Please note that the Commission proactively releases its responses to requests made under the Act. This is to help ensure others can also have access to this information. As such, this letter will shortly be published on our website with your name and contact details redacted to protect your privacy.

Ngā mihi



Dr Grant Blackwell
Chief Science Advisor

Document Schedule

Doc #	Document date	Description	Decision
1	20 July 2023	Table of transactions made by the Commission from 1 January to 30 June 2023	Partially released with some information withheld under Section 9(2)(a) of the Act
2	24 July 2023	Table of events and webinars hosted by the Commission from 1 Jan to 30 June 2023	Released in full